

Certificate of completion

Davorin Kacian

has successfully completed the **HP LIFE e-Learning**
course on “**Business email**”



Through this asynchronous online course, totaling approximately 1 Contact Hour, the above participant actively engaged in an exploration of basic email concepts, such as writing a professional email, the basic elements of an email, how to address an email, how to attach a file to an email, and how to create an email signature.

Presented April 3, 2014

A handwritten signature in black ink, appearing to read 'J. Weisschuh', written over a horizontal line.

Jeannette Weisschuh
Director, Global Education Strategy
HP Sustainability & Social Innovation

A handwritten signature in black ink, appearing to read 'Rebecca J. Stoeckle', written over a horizontal line.

Rebecca J. Stoeckle
Vice President and Director, Health and Technology
Education Development Center, Inc.

Certificate serial #1099201-401